## Media Lounge Policies & Guidelines

## Welcome to the Media Lounge!

This space is designed to support Games, Arts, Media, and Engineering (GAME) students, faculty, staff, and our collaborative community. To ensure a productive and welcoming environment for everyone, please follow these guidelines:

Access: The Media Lounge is reserved exclusively for GAME students, faculty, and staff.

**Respect & Collaboration**: Please be considerate of others and their work. The Media Lounge is intended primarily for GAME-related coursework and projects. Use of the space for profit or incomegenerating projects outside of the university is not permitted.

**Code of Conduct**: All users must comply with the <u>ASU Student Code of Conduct</u> as well as the <u>ASU Computer, Internet, and Electronic Communications Policy</u>. Failure to follow these policies may result in consequences ranging from loss access to university disciplinary action.

Hours of Operation: For current hours, please visit the Media Lounge canvas page.

**Food & Drink**: Food and beverages are welcome at the common tables but are **not allowed** at computer workstations to maintain a clean and safe workspace.

**Clean-Up**: Trash and recycling bins are located just outside the Media Lounge. Please clean up after yourself and take all personal belongings with you when leaving.

**Courtesy & Etiquette**: GAME values collaboration and a respectful environment. Be mindful of noise levels and avoid disruptive behavior.

**High-Performance Computers**: High-performance computers are available at the back of the lounge for GAME-enrolled students, faculty, and staff. Please check in with the Equipment Pool staff (room B118) to receive login information.

Thank you for helping us maintain a positive and productive Media Lounge!

For questions or assistance, please contact:

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